

Salford City Council

Request to approve a distant or an out of borough placement for a looked after child

There will be some circumstances where a distant or out of authority placement has been assessed to best meet a child's needs and to ensure they are effectively safeguarded. Under the Children's Homes and Looked after Children (Miscellaneous Amendments) (England) Regulations 2013, a **distant placement** is outside the area of the responsible authority and an **out of borough placement (OOB)** is within an adjoining local authority. This request should be completed for all proposed distant and out of borough placements with the exception of a placement with the parent, a connected person or a foster carer approved by Salford.

The request for an OOB placement needs to be approved by the **Assistant Director**.

The request for a distant placement needs to be approved by the **Strategic Director for Children and Adult Services**.

Background information should be completed by the child's social worker and request authorised by the relevant Head of Service.

Child's name:	D.O.B:
Care First Number:	Allocated Social Worker:
Legal status:	Details of current placement:
Team Manager:	Team and contact details:
Service Manager:	Child's Independent Reviewing Officer:
Details of proposed placement (e.g. foster home, children's home, specialist unit etc):	Date of notification / consultation with the area authority for the child's proposed placement:

Reasons for proposal for child being placed in a in a distant or OOB placement, including how the proposed placement is the most appropriate placement available consistent with the child's care plan:	
Details of who will be responsible for undertaking return home interviews if a missing from care episode were to occur:	Date of agreement of placement by the Head of Service (emergency placement) / approval by the Placement Tracking Panel:
Child's wishes and feelings in relation to the child's proposed placement and date when these were obtained:	Parent's wishes and feelings in relation to child's proposed placement where the child is accommodated section 20 and (where possible and appropriate) where the child is subject of a care order and date when these were obtained:
Views of the child's IRO and date when the consultation with IRO took place:	Date of consultation with the Youth Offending Service from the area authority of proposed placement (if applicable):

Recommendation of relevant Panel Chair, Head of Service or Placement Tracking Panel Chair

Decision and any comments by the Assistant Director (OOB Placement) or Strategic Director for Children and Adult Services (distant placements)

Signed:

Date:

**Process for approving planned placements
out of the authority's area**

Placement Request form completed

Legal / Care planning Meeting
Decision made for child to be looked after / change of placement.
Need for Out of Borough / distant placement identified.
Head of Service Approval obtained.

Placement Tracking Meeting

Request to approve a distant / OOB placement for a looked after
child form completed and sent to
**Assistant Director /
Strategic director for Children's and Adult Service**
(Via support officer-Sara Yarwood).

Completed form saved onto documentum and management
decision recorded to reflect decision making.

Pre placement planning meeting

Consultation the Family Placement Team